

**STATE OF WISCONSIN
CLASSIFICATION SPECIFICATION**

NATURAL RESOURCES GOVERNMENT OUTREACH TEAM SUPERVISOR

I. INTRODUCTION

This classification specification is the basic authority under Wis. Admin. Code ER 2.04 for making classification decisions relative to present and future professional supervisory positions located within the Department of Natural Resources which function as Natural Resources Government Outreach Team Supervisors. This classification specification is not intended to identify every duty which may be assigned to positions, but is intended to serve as a framework for classification decision making in this occupational area.

Classification decisions must be based on the "best fit" of the duties within the existing classification structure. The "best fit" is determined by the majority (i.e., more than 50%) of the work assigned to and performed by the position when compared to the class concepts and definition of this specification or through other methods of position analysis. Position analysis defines the nature and character of the work through the use of any or all of the following: definition statements; listing of areas of specialization; representative examples of work performed; allocation patterns of representative positions; job evaluation guide charts, standards or factors; statements of inclusion and exclusion; licensure or certification requirements; and other such information necessary to facilitate the assignment of positions to the appropriate classification.

II. DEFINITION

NATURAL RESOURCES GOVERNMENT OUTREACH TEAM SUPERVISOR

Positions allocated to this classification function as the Regional Government Outreach Team Supervisor in one of the Department of Natural Resources' five Regional Offices. These positions supervise, guide and support team members who are responsible for all grant, local government liaison/construction management and communication activities within the Region; provide extensive coordination and communication with staff to ensure program goals are implemented consistent with statewide policy and guidance; assist in developing statewide policy related to grant and communications activities; and serve on regional and statewide teams as assigned. These positions meet the statutory definition of supervisor as defined in Wis. Stats. 111.81(19).

III. QUALIFICATIONS

The qualifications required for these positions will be determined at the time of recruitment. Such determinations shall be made based on an analysis of the goals and worker activities performed and by an identification of the education, training, work or other life experience which would provide reasonable assurance that the knowledge and skills required upon appointment have been acquired.

IV. ADMINISTRATIVE INFORMATION

This classification was created as a result of the Grants and Contracts Survey effective June 22, 1997 and was announced in Bulletin CC/SC-67.